



**TOWN OF RICHMOND
COMMUNITY CENTER STUDY COMMITTEE**

May 16, 2019

A regular meeting of the Richmond Community Center Study Committee was held on May 16, 2019. Present were Mark Trimmer, Robin Woodmansee, Erin Liese, Elwood Johnson, Allen Cullion, Richard Millar, and Helena Bowen,

A. Call to Order

M. Trimmer called the meeting to order at 6:02 P.M.

B. Pledge of Allegiance

The pledge was recited.

C. Business

1. Discussion and vote on report and recommendation to the Town Council

The committee reviewed the proposed draft report provided by E. Liese.

Discussion ensued on revenue regarding current budget.

A. Cullion questioned the geo study that would be conducted by the town and funding.

R. Woodmansee advised she sent a thank you to the YMCA .

The committee made suggested edits to the report.

A. Cullion advised he would get the rough square foot numbers for cost to build.

R. Woodmansee would provide E. Liese the final survey results to attach as an exhibit.

R. Millar and D. McGinity would provide E. Liese with the final space needs sheet they created to attach as an exhibit.

E. Liese would provide the committee with final draft prior to submitting via email for review.

It was noted the deadline to submit to the Town Clerk was May 29th to get on the next agenda.



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2. Discussion and vote on the minutes of April 25, 2019

E. Liese advised minutes were not completed and would have at next meeting.

E. Liese suggested we meet prior to the Town Council meeting to adopt final minutes.

Discussion ensued on meeting.

It was determined the committee would meet prior to the Town Council meeting to adopt final sets of minutes.

D Adjournment

E. Johnson moved to adjourn 7:22 P.M. A. Cullion seconded.

VOTED: Trimmer – aye, Woodmansee - aye, Liese- aye, Johnson - aye, Millar– aye, Cullion- aye, Bowen-aye

ATTEST:

**ERIN F. LIESE, CMC
SECRETARY**