

TOWN OF RICHMOND, RHODE ISLAND  
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### **TOWN ADMINISTRATOR SEARCH COMMITTEE**

Richmond Police Station, Second Floor (Richmond Senior Center)

Tuesday, September 9, 2025

3:00 P.M.

### **MINUTES**

- A. Regular Meeting was called to order by the TASC Chairman, Jim Palmisciano at 3:08 PM.
- B. Roll Call: In attendance: Jim Palmisciano, Elwood Johnson, Laura Reiger, Danielle Andrews, Gary Parker, Bill Day. Absent: Robin Woodmansee
- C. Approval of the Regular Meeting Minutes of August 26, 2025.

Jim Palmisciano asked for motion to approve the minutes of August 20, 2025. Motion made by Elwood Johnson, seconded by Gary Parker. All ayes (6-0) to approve the minutes.

- D. Jim Palmisciano asked for a motion to move the TASC to Executive Session. Motion made by Elwood Johnson, seconded by Gary Parker. Vote to move to Executive Session was all ayes (6-0). At 3:10 the TASC entered Executive Session.

- E. Robin Woodmansee arrived and joined the Executive Session at 3:11 PM.

- F. The TASC exited Executive Session at 4:18 PM.

- G. The TASC Regular Meeting reconvened at 4:19 PM. The TASC discussed the date for the next meeting and set that date as September 23, 2025 with a time of 2:00 PM. Gary Parker, Secretary of the TASC announced that he would not be able to attend the September 23, 2025 meeting due to work commitments.

Also discussed was the October 2025 schedule, with Wednesday October 1, 2025 and Thursday October 16, 2025 set as possible interview days. Proposed also by the TASC was that the interview time-slots would be spaced from 2:00 PM until 8:00 PM, with two hours allotted per interview.

H. Adjournment

Elwood Johnson motioned to adjourn the meeting, seconded by Gary Parker. The vote to adjourn was all ayes and the meeting adjourned at 4:28 PM.

Attest:

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Gary W. Parker, Secretary