



**Town of Richmond
Town Clerk's Office**

5 Richmond Townhouse Rd., Wyoming, RI 02898 (401) 539-9000 x 9

Table Games License Checklist and Fact Sheet

| | Confirmation | Date |
|--|---------------------|-------------|
| TAXES: Confirmation by the Richmond Tax Collector that taxes and fees on business location are current, please contact taxcollector2@richmondri.gov or call 401-539-2130 (NOTE: 1 st Quarter must be paid). | | |
| ZONING: <i>FOR NEW LICENSES OR NEW LOCATIONS ONLY:</i> Confirmation by the Zoning Enforcement Officer that use is allowed at the proposed location. Please contact jjordan@richmondri.gov or call 401-539-2285 x 9649 | | |
| LICENSE FEE: \$25 for each billiard or pool table or for each machine or device in a game room. | | |
| AFFIDAVIT OF COMPLIANCE: Per Richmond Code of Ordinances 5.04.030(b) An applicant for a license or permit must submit with the application or renewal an affidavit of compliance. The affidavit shall state that the business is currently in compliance with all town, state and federal statutes, ordinances, and regulations. Compliance with all town, state and federal statutes, ordinances and regulations shall be a continuing condition of the license or permit. | | |

Who must obtain this license?:

This license is required to keep one or more billiard tables, bagatelle tables, pool tables or scippio tables in a place of business for the public to use. It is also required to operate a pinball room or game room, a place where three (3) or more pinball machines or other gaming machines or devices are available to public entertainment, if the machines or games are the main source of income for the pinball game room.

License Expiration:

This license expires on November 30 and must be renewed every year.

Requirements:

The license is issued to a person or business at a particular location. If the business relocates, the license holder must apply to the town council for a license transfer.



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Table Games License Application

_____ **New License** _____ **Transfer to New Location** _____ **Renewal**

Applicant Name: _____

Individual responsible for daily operation of business:

Name: _____ **Title/Position:** _____

Phone #: _____ **Email:** _____

Name of Business: _____

Business Address: _____

Property Owner: _____

Mailing Address: _____

Type of Business:

- Restaurant**
 Tavern/Bar
 Game Room
 Other (of other, please describe)_

How many billiard tables, bagatelle tables, pool tables, or scippio tables?: _____

Days and hours establishment is open to public:

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | | | |

(Office Use Only)

Date of Town Council Approval: _____

Date License Issued: _____

License Issued By: _____

Date License Expires: _____

Fee Paid: _____

AFFIDAVIT OF COMPLIANCE

I _____ applicant for a _____ for
(Printed Name) (Type of License)

_____ do hereby make affidavit and say that to the best of
(Name of Business)

my knowledge and belief, the applicant is in compliance with all laws and regulations of the

United States, and the State of Rhode Island and is in compliance with all the ordinances of the

Town of Richmond.

Applicant Signature

STATE OF RHODE ISLAND
COUNTY OF _____

Subscribed and sworn to before me on this _____ day of _____ 20 .

Notary Public
My commission Expires: