



**Town of Richmond
Town Clerk's Office**

5 Richmond Townhouse Rd., Wyoming, RI 02898 (401) 539-9000 x 9

**Hawker, Peddler, or Door-to-Door Salesperson License
Checklist and Fact Sheet**

IDENTIFICATION: Two (2) forms of identification showing the applicant's address (state issued driver's license, passport, birth certificate, photo I.D. Card)	Confirmation	Date
RETAIL SALES PERMIT: Permit to make sales at retail issued by R.I. Division of Taxation, please visit http://tax.ri.gov/tax-sections/sales-excise-taxes/sales-use-tax		
DOOR TO DOOR SALESPERSONS: Approval/Recommendation required in the form of a Background Check from the Chief of Police.		
LICENSE FEES Hawker: 30-day - \$25, One Year - \$25 Peddler: 30-day - \$25, One Year - \$25 Door to Door Sales: 30-day - \$25, One Year - \$100		
AFFIDAVIT OF COMPLIANCE: Per Richmond Code of Ordinances 5.04.030(b) An applicant for a license or permit must submit with the application or renewal an affidavit of compliance. The affidavit shall state that the business is currently in compliance with all town, state and federal statutes, ordinances, and regulations. Compliance with all town, state and federal statutes, ordinances and regulations shall be a continuing condition of the license or permit.		

Who must obtain this license:

A "hawker" is a person who sells goods, wares, or merchandise from a stationary location on any public street, highway, or right of way.

A "peddler" is a person who sells any goods, wares, or merchandise from a moving vehicle, cart, or any other conveyance on a public street or public property.

A "door-to-door salesperson" is a person over the age of eighteen (18) who sells or attempts to sell merchandise at the home or business of a person who has not invited the door to door salesperson to his or her home or business for the purpose of selling merchandise.

If you plan to sell merchandise as a hawker, peddler, or door-to-door salesperson in Richmond, must first obtain a license. You do not need to have a bricks-and-mortar sales location or an incorporated business to get a license.

If you plan to sell merchandise as a hawker or peddler only on private property (for instance, at the Washington County Fairgrounds) you do NOT need a license.

If you sell food, you do NOT need a hawker or peddler license as long as you are registered by the R.I. Department of Health as a mobile food service establishment.

Requirements:

This license is issued to a PERSON, not a business. The license cannot be transferred to another person>

You must carry your license while hawking or peddling or selling door to door.

A hawker or peddler cannot sell any single item valued at more than \$300 except on behalf of a non-profit corporation.

Exemptions:

A license is not required for sale of food; farm or garden produce, including flowers; artwork, crafts, or clothing you made; or religious books and publications sold on behalf of a religious organization.



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Hawker, Peddler, or Door-to-Door Salesperson Application

Applicant Name: _____

Name of Business: _____

Phone #: _____ **Email:** _____

Business Type:

Hawker (selling from a stationary location on a public street)

Peddler (selling from a moving vehicle, cart, or any other conveyance)

Door-to-Door Salesperson (person over 18 who sells or attempts to sell merchandise at the home or business of a person who has not invited the door-to-door sales person to his or her home or business for the purpose of selling merchandise)

What type of items do you sell?

If you are selling from a registered vehicle, state the type of vehicle and the registration #:

What time period are you requesting this license for (see checklist for fees)?:

30 Days

One Year

(Office Use Only)

Date of Approval: _____

Fee Paid: _____

License Issued By: _____

Date License Issued: _____

Date License Expires: _____

AFFIDAVIT OF COMPLIANCE

I _____ applicant for a _____ for
(Printed Name) (Type of License)

_____ do hereby make affidavit and say that to the best of
(Name of Business)

my knowledge and belief, the applicant is in compliance with all laws and regulations of the

United States, and the State of Rhode Island and is in compliance with all the ordinances of the

Town of Richmond.

Applicant Signature

STATE OF RHODE ISLAND
COUNTY OF _____

Subscribed and sworn to before me on this _____ day of _____ 20 .

Notary Public
My commission Expires: